



**President:** Nicole Russell  
**Treasurer:** Ali Browne  
**Secretary:** Teresa Heisley

**Christ the King Catholic School**

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Nikki Webb  
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Shae Davis  
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Gladys Contreras  
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Molly Jahn  
Kathryn Idoux

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Tiffany Soignier  
Katie Schleich

**St. Thomas Aquinas Catholic School**

Ann Hernandez  
Barbara-Ellen Gaffney  
Erin Harrison  
Marla Ravkind

## March 28, 2025

Dear parents:

The 3rd Junior Assembly of North Dallas party will be held Saturday, April 26, 2025, from 8:00 - 10:00 pm. This document will provide you with details on what to expect. PLEASE READ THIS ENTIRE DOCUMENT AND PLEASE FOLLOW THE DIRECTIONS TO HELP MAKE THE EVENING RUN SMOOTHLY FOR YOU AND YOUR 8TH GRADER! We look forward to a fun-filled evening!!

### Junior Assembly "Glowing Into High School" Party Information

**WHEN:** Saturday, April 26, 2025

**WHERE:** The Studio at the Factory

**SECURITY:** For safety, there will be security officers, who will be securing the facility all evening. **We expect all members to behave respectfully and if for any reason your 8th grader is asked to leave the event, you will be contacted immediately and your child will not be invited to attend the next event. Please take the time to reminder your 8th grader of our rules...they will be strictly enforced.**

**SIGN-IN:** An authorized adult **MUST** park and come inside place to sign-in each JA Member(s) at the check-in table designated for his/her school (the "School Table"). **CARPPOOLING IS STRONGLY ENCOURAGED!** Carpooling should improve the traffic flow, especially during sign-in and sign-out. There is plenty of parking in the lots adjacent to the venue.

**JA MEMBERS MUST LEAVE ALL PHONES, BACKPACKS, PURSES, OR OTHER BAGS AT THE SCHOOL TABLE IMMEDIATELY UPON ARRIVAL.** Each JA Member will be handed a lanyard with his/her name on it to wear during the event.

JA Members will not have access to their phone prior to the authorized adult checking them out. If there is an **emergency** and you need to reach your JA Member before that time, please contact your school representatives, who will be on-site with their cell phones. **Your patience and understanding is appreciated during this process.**

**SIGN-OUT:** An authorized adult **MUST** park and come inside to sign-out each JA Member(s) who is riding home with him/her at the School Table. Upon check-out at the School Table, each JA Member turns in his/her lanyard and receives back personal items. **MAKE SURE ALL ITEMS ARE COLLECTED BEFORE LEAVING. Again, your patience and understanding is appreciated during this process.**

**STANDING RULES: FOR THE SAFETY OF ALL STUDENTS, JA RULES WILL BE STRICTLY ENFORCED.** Attached is the list of Standing Rules for Junior Assembly. Please review these with your son/daughter before the party.

JA Members who do not comply with the rules will be asked to leave the party. Parents will be called to pick up, and they will be dropped from membership without refund.



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**WHAT THEY WEAR:** White high school t-shirt and neon bottoms.

**Boys:** white high school t-shirt and neon shorts

**Girls:** white high school t-shirt and neon shorts/skirts

The dress code is strictly enforced. No JA Member will be admitted in violation of the dress code. Jr. Assembly has sole discretion in this matter.

**WHAT THEY BRING:** As little as possible. Everything that is brought into the event must be checked-in at the School Table immediately upon arrival.

**WHAT THEY WILL DO:** JA Members will enjoy dancing with a DJ and lots of socialization among their fellow JA Members.

**FOOD:** Light snacks and beverages will be provided. Feedback from prior years indicates substantial refreshments still remained at the end of the night.

**MEDICATION:** If your JA Member has a medical condition, such as diabetes or asthma that requires him/her to keep a remedy with them (inhaler, medication, etc.), please contact your school representatives before the party to make accommodations. Medications will not be allowed without prior parental approval.

**GUEST POLICY:** Guests are **NOT** permitted nor admitted. This includes visiting family or friends. If a guest arrives, neither the JA Member nor the guest will be admitted until the guest is picked-up.

**CHAPERONES:** Chaperones are contacted separately with details for the evening. We want to thank all the parent volunteers who will be helping us make this event a success. Your time is much appreciated.

If you have any questions, please feel free to contact your school representative:

We look forward to seeing your 8th grader at the JA party on Saturday, April 26, 2025

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Nicole Russell - President | Nic.russell@yahoo.com  
Ali Browne - Treasurer | Alibrowne19@gmail.com  
Teresa Heisley - Secretary | Cullinanteresa@yahoo.com